



Koulla Panaretou
Mayoral Services Manager
Direct : 020 8379 4835

e-mail: koulla.panaretou@enfield.gov.uk

MAYOR'S CHARITY APPEAL FUND MEETING

Monday, 1st November, 2021 at 5.00 pm in the Virtual On Line

Membership:

co : Sabri Ozaydin (Mayor), Susan Erbil, Christine Hamilton (Deputy Mayor) and Edward Smith

AGENDA – PART 1

- 1. AGENDA PACK FOR MAYORS TRUSTEES MEETING DATED 1 NOVEMBER 2021 (Pages 1 - 44)**

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Date of meeting:
Monday 1st November 2021
5pm Mayors Parlour

Contact: Claire Johnson
Head of Governance, Scrutiny &
Registration Services
Phone Direct: 020 3132 1154
Email: claire.johnson@enfield.gov.uk

MEMBERS

Trustees:

Councillor Susan Erbil
Councillor Christine Hamilton
Councillor Edward Smith

Ex-Officio Members:

Mayor in Office: Councillor Sabri Ozaydin
Chief Executive: Ian Davis

OFFICERS:

Jeremy Chambers – Director of Law & Governance
Clare Bryant – Governance Manager
Claire Johnson – Head of Governance, Scrutiny & Registration Services
Koulla Panaretou – Mayoral Services Manager

AGENDA

1.0 WELCOME

2.0 APOLOGIES FOR ABSENCE

3.0 MINUTES

3.1 To approve the minutes of the meeting of the Trustees held on Tuesday 24th November 2020 (copy attached – **Appendix A**).

3.2 To deal with any matters arising from those minutes not dealt with elsewhere on the agenda.

4.0 MAYOR'S CHARITY APPEAL FUND 2020/2021

4.1 To receive and agree the Officers' report on the Mayor's Charity Appeal Fund 2020-21 (copy attached – **Appendix B**)

4.2 To receive and agree the final unaudited accounts & Auditors report for 2020-21 (copies attached – **Appendix C**)

4.3 To agree a carry-over of the ~~Page 2~~ received to the Charity account from June 2020 to June 2021 in line with point 5.1.2 of the Trust Deed (copy attached – **Appendix D**). (page 29)

5.0 MAYOR'S CHARITY APPEAL FUND 2020/2021

To note and agree the Mayor's Charities for 2021-2022 (synopsis attached – **Appendix E**).

**London Borough of Enfield
Mayor's Charity Appeal Fund
Registered Charity Number 283320**

Minutes of the meeting of the Trustees of the Enfield Mayor's Charity Appeal Fund held via Microsoft Teams on Tuesday 24th November 2020.

MEMBERS

Trustees:

Councillor Susan Erbil
Councillor Edward Smith
Councillor Christine Hamilton

Ex-Officio Members:

Mayor in Office: Councillor Sabri Ozaydin
Chief Executive: Ian Davis

OFFICERS

Jeremy Chambers – Director of Law & Governance (Monitoring Officer)
Claire Johnson – Head of Governance & Scrutiny
Clare Bryant – Senior Governance Officer
Koulla Panaretou – Mayor's Office Manager

		<u>ACTION</u>
1.	WELCOME & APPOINTMENT OF CHAIR Agreed that Cllr Susan Erbil was appointed as Chair of the Trustees for the Mayoral year 2020-21.	
2.	APOLOGIES FOR ABSENCE There were no apologies for absence.	
3.	MINUTES 3.1 - The minutes of the meetings held on Thursday 28 th November 2019 agreed. Jeremy Chambers confirmed that amendments to the Trust Deed to reflect changes and tighten procedures had not been implemented but a written document will be emailed to all the Trustees to cover any relevant changes.	

	3.2 – There were no further matters arising from the minutes not deal with elsewhere on the agenda.	
4.	MAYOR’S CHARITY APPEAL FUND 2019/2020	
4.1	<u>Officers’ Report on Mayor’s Charity Appeal Fund 2019/20:</u> The Trustees and Officers received the Officers’ Report in respect of the Mayor’s Charity Appeal Fund 2019-20. The Internal Audit team found no outstanding items of risk to report on this review. The Chair requested agreement from the Trustees that the contents of the report were agreed, and this was received.	
4.2	<u>Final Unaudited Accounts & Auditors Report:</u> The Trustees received the unaudited accounts and Auditors report. The Chair asked for any comments or questions and the following were received: Cllr Edward Smith questioned the cost of the Mayor’s Spring Gala against the profits made for the charity. A detailed breakdown will be sent to the Trustees to explain the position by way of transparency. The Chair therefore requested that the Trustees confirm their agreement to both the unaudited accounts and Auditors report, and this was received.	Koulla
4.3	<u>Distribution of Funds List:</u> The Trustees received the proposed amounts to be distributed to the identified beneficiaries from the Mayor’s Charity Appeal Fund for 2019/20. The total amount raised being £17,062.94 which is to be distributed to the chosen beneficiaries as stated in Appendix D and these were approved by the Trustees. Therefore, the Chair confirmed the Trustees agreed that a total of £17,062.94 be distributed according to the list of beneficiaries listed in Appendix D and confirmation to be received of details of expenditure within a set timeframe for accountability purposes. Koulla to write to all the charities and give them a deadline to respond to us on how the funds have been allocated and what they have been used for.	Koulla
5.	MAYOR’S CHARITY APPEAL FUND 2020/2021 The Trustees received Appendix E from the Mayor, Cllr Sabri Ozaydin, identifying 5 charities in order to raise as much money as possible to help those directly affected by the Covid 19 Pandemic, covering front line workers and NHS staff.	

	<p>Cllr Edward Smith questioned one of the charities, namely Lefkara Association in Enfield and why they had been chosen again. He advised that their activity had been very low in the last year and requested that any monies they receive should be put into a specific project to allow the best usage of the monies received. This was agreed as Cllr Ozaydin confirmed that they do a lot of good work in the Borough. Koulla to liaise with the charity directly to implement this request.</p> <p>Cllr Susan Erbil asked how the distribution of monies was usually decided. Each Mayor allocates the funds raised according to their preference and there are no set guidelines for distribution. The yearly meeting of the Trustees agree decisions made.</p> <p>As this is an unusual year, Cllr Ozaydin may actively expand his current list and the Trustees will be required to agree the revised list, if relevant, by email or another meeting if deemed necessary.</p> <p>Cllr Ozaydin advised that he had been approached by a Charity in Africa requesting support and it was agreed that as long as they are a registered UK charity with the Charities Commission, then he is able to support them.</p>	Koulla
6.	<p>The Trustees were asked to note the Terms of Reference of the Mayor of the London Borough of Enfield Appeal Fund 2020-2021 Audit Plan agreed by the Council's General Purposes Committee.</p> <p>The following comments were received:</p> <p>1. Cllr Susan Erbil questioned why the Corporate Risks categories of Fraud and Corruption and Financial Management had a high-risk rating. As a member of the Audit Team was not present at the meeting to explain, JC will write to the relevant Officer to ascertain the assessment of the risk and send an email to explain this decision.</p> <p>Therefore, the remaining content of the Terms of Reference were agreed.</p>	Jeremy
6.	<p>ANY OTHER BUSINESS</p> <p><u>Publication of Minutes:</u></p> <p>At the meeting of Trustees on the 2nd September 2019 it was agreed that by the next meeting of the Trustees in November (namely 2020 and thereafter), all minutes agreed be published on the Council's website.</p> <p>Therefore, all Trustees agreed that the minutes from the last meeting of the 28th November 2019 and 24th November 2020 be published on the Council's website by way of transparency. Koulla to publish.</p>	Koulla
7.	<p>DATE OF NEXT MEETING</p> <p>AGREED that the next Trustees Meeting will be arranged in the New Year. To be arranged by the Mayor's Office.</p>	Koulla

APPENDIX B

**London Borough of Enfield
Mayor's Charity Appeal Fund 2019/2020
Registered Charity Number 283320**

Officer's Report

This year's accounts have been independently examined and work has been completed by the Internal Audit team which identified their key findings below.

The draft financial statements were prepared by the Mayoral Services Manager, Koulla Panaretou, for the Mayor of the London Borough of Enfield Appeal Fund, year ended 30 June 2020. The financial statements were prepared using the records maintained by the Mayor's Office. Internal Audit carried out a detailed reconciliation to the bank statements of cash payments and receipts to verify the accuracy and completeness of the underlying records. In addition, Internal Audit considered whether the accounting records had been kept in accordance with the regulations made under the Charities Act 2011.

Only those charities with gross income of more than £25,000 in their financial year are required to have their accounts independently examined or audited. An independent examination is needed if gross income is between £25,000 and £500,000 and an audit is needed where the gross income exceeds £500,000. The Internal Auditors established that procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion was given by Internal Audit as to whether the accounts presented a 'true and fair' view.

Summary by Internal Audit

Internal Audit reviewed the financial statements and accounting records provided. Their review had not identified any significant concerns regarding the accuracy and completeness of the accounting records relating to the Mayor of the London Borough of Enfield Appeal Fund for 2020/21 and they confirmed that the amount available for distribution was £2,249.

Internal Audit have not identified any further recommendations during the Mayoral year 2020-2021.

Charitable Distributions

The accounts for 2019/20 reported a distribution of £17,062.94.

We have ascertained from the SAP system that these distributions were paid quoting the name of the institution.

We note the Trustees have agreed that donation recipients will provide details of how the donations were spent within a set timeframe for accountability purposes. This will take effect from monies raised during 2020-21 although the Mayor has requested that the monies raised are rolled over until the next mayoral year due to the pandemic affecting the amount deposited. Our 2020/21 audit testing will ensure that this is put into practice and evidence provided to them to secure this recommendation.

APPENDIX B

Donation Distribution List

The Trustees are due to agree the distributions of donations be deferred and rolled over to the next mayoral year at their meeting on the 1 November 2021 in accordance with Point 5.1.2 of the trust deed attached as Appendix D.

Outstanding Information

There are no outstanding items in relation to this review.

Recommendation

The Mayors' Office will continue to implement all the recommendations identified in previous years to the best of their ability to avoid any further identifications for the future.

Conclusion

The Mayors' Office will adhere to all recommendations identified previously to ensure the smooth running of the charitable account.

Claire Johnson

Head of Governance & Scrutiny & Registration Services

Fay Hammond
Executive Director of Resources

Please reply to: Gemma Young

Email: Gemma.young@enfield.gov.uk

Phone: 07900 169838

Textphone:

Fax:

My Ref:

Your Ref:

Date: 19 October 2021

Dear Fay

Mayor of the London Borough of Enfield Appeal Fund 2020/21 – DRAFT Audit Letter

INTRODUCTION

This letter has been prepared to support your independent examination of the Mayor of Enfield's Appeal Fund 2020/21. It sets out the work completed by the Internal Audit team and any key findings arising from this work.

METHODOLOGY

Sam Gerard, Graduate Finance Trainee, prepared the draft financial statements for the Mayor of the London Borough of Enfield Appeal Fund for the year ended 30 June 2021, using the records maintained by the Mayor's Office.

Internal Audit has examined the financial statements in accordance with directions and guidance for examiners issued by the Charity Commission.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion will be given by Internal Audit as to whether the accounts present a 'true and fair' view.

SUMMARY

We have reviewed the financial statements and accounting records provided. Our review has not identified any significant concerns regarding the accuracy and completeness of the

Ian Davis
Chief Executive
Enfield Council
Civic Centre, Silver Street
Enfield EN1 3XY

www.enfield.gov.uk

accounting records relating to the Mayor of the London Borough of Enfield Appeal Fund for 2020/21.

We confirm that the amount available for distribution is £2,249, however the Mayor has requested that there is no distribution of funds raised during 2020/21 (see below under 'Donation distribution').

There were no outstanding recommendations from last year's internal audit report.

FINDINGS

We set out our findings from the review.

Bank charges and Interest

The 'Other Debtors' and 'Other Creditors' in the draft financial statements for the year 2020/21 relate to bank charges that were debited in error in the financial years to 30 June 2020 and 2021 and interest that was credited in error in the financial year to 30 June 2020.

Recommendation

The bank charges and interest applied incorrectly will be resolved with HSBC as a priority.

Donation distribution

Due to the impact of the pandemic on fundraising, the Mayor has requested that there is no distribution of the £2,249 funds available this year. It has been confirmed that this is allowed under the Trust Deed and it will be formally agreed at the Trustees' meeting in November 2021. The funds are being held in reserve.

Recommendation

A minute approving the non distribution will be obtained from the trustees.

Restricted Income

The draft financial statements for the year 2020/21 are showing reserves of £2,249 as 'unrestricted' - this is inconsistent with income classified as restricted.

Recommendation

Reserves of £2,249 will be reclassified as 'restricted' where appropriate, prior to approval of the accounts by the trustees.

Reporting requirements

The Charities Statement of Recommended Practice (SORP): Accounting and Reporting by Charities provides guidance for charities preparing accounts on an accrual's basis. We have identified from SORP FRS102 that as a smaller charity, the Mayor of Enfield's Appeal Fund is

exempt from preparing a cash flow statement.

If you have any questions on the work completed or the content of this letter, then please do not hesitate to contact me on 07900 168938 or Janet Cutts on 020 8132 1062.

Yours sincerely

Gemma Young
Head of Internal Audit and Risk Management

cc

Claire Johnson, Head of Governance and Scrutiny

Koulla Panaretou, Mayoral Services Manager

Clare Bryant, Governance Manager

Paul Bailey, Senior Finance Officer

Sam Gerard, Graduate Finance Trainee

Jeremy Chambers, Director of Law and Governance

Marion Cameron, Deputy Head of Internal Audit and Risk Management

Ejaz Patel, Senior Risk Officer

APPENDIX C



The Mayor of the London Borough of Enfield Appeal Fund

Year ended 30 June 2021

Trustees' Annual Report

Reference and administration details

Charity name

The Mayor of the London Borough of Enfield Appeal Fund

Registered charity number

283320

Charity's principal address

Enfield Civic Centre
PO Box 50
Enfield
Middlesex
EN1 3XA

Names of the trustees who manage
the charity

Christine Hamilton
Elif Erbil
Sabri Ozaydin
Ian Davis
Edward Smith

Structure, governance and management

How the charity is constituted

The Charity was established by Trust Deed dated 30 June 1981

Trustee selection methods

The Board of Trustees consists of five members, three of whom are Councillors (two from the majority group and one from the opposition) and two ex-officio appointments, namely the Mayor currently in office and the Chief Executive of the London Borough of Enfield. The three Councillors are appointed as Trustees at the Annual Meeting of the Council, which for this Municipal Year occurred on Wednesday 1st July 2020. The Council will be requested to appoint replacement Trustees at a Full Council Meeting if those originally appointed are no longer able or willing to act.



The Mayor of the London Borough of Enfield Appeal Fund

Year ended 30 June 2021

Trustees' Annual Report

Objectives and activities

Objectives

The Charity is established to further such exclusive charitable objects of the Mayor of Enfield from time to time by written appointment, and subject thereto the Trustees may from time to time at their discretion determine. Funds raised will be passed back in to the community, helping support activities and services that are vital to many residents, helping them become sustainable in the future. Youths are of particular focus, assisting to improve their future and reaching their full potential.

Financial review

The attached financial statements show the current state of the finances, which the Board of Trustees consider to be sound

Reserves

There is a standard custom to retain a balance of £500 each year to meet incidental expenses between Mayoral years, however this year, due to Covid 19, donations were not distributed and are being held in reserves.

Declaration

Signed

Date

Name Councillor Sabri Ozaydin, on behalf of the Board of Trustees



The Mayor of the London Borough of Enfield Appeal Fund

Year ended 30 June 2021

Independent examiner's report to the Trustees of the Mayor of the London Borough of Enfield Appeal Fund

Independent examiner's report to the trustees of the Mayor of the London Borough of Enfield Appeal

I report to the trustees on my examination of the accounts of the Mayor of the London Borough of Enfield Appeal Fund for the year ended 30 June 2021

Responsibilities and basis of report

As the charity trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

You are satisfied that your charity is not required by charity law to be audited and have chosen instead to have an independent examination. I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)b of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view', which is not a matter considered as part of an independent examination

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed

Date

Name Fay Hammond, Director of Finance, Financial Management Services



London Borough of Enfield
Mayor's Appeal Fund

Annual accounts for the period

1 July 2020

to

30 June 2021

Statement of financial activities

Descriptions by natural category	Note	Unrestricted funds (£)	Restricted income funds (£)	Endowment funds (£)	Total this year (£)	Total last year (£)
Incoming resources						
Donations, legacies and grants	3	# # #	1,310	-	1,310	14,646
Fund raising events	3	-	939	-	939	20,043
Interest and dividends	3	-	-	-	-	-
Total incoming resources		-	2,249	-	2,249	34,689
Resources expended						
Donations and grants	4	-	-	-	-	17,063
Cost of fund raising events	4	-	-	-	-	17,626
Total resources expended		-	-	-	-	34,689
Net incoming/outgoing resources before transfers		-	2,249	-	2,249	-
Total funds brought forward		-	500	-	500	500
Total funds carried forward		-	2,749	-	2,749	500

Balance sheet

	Note	Total this year	Total last year
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Current assets			
Cash at bank and in hand		2,709	17,553
Trade debtors		-	-
Other debtors		76	46
Total current assets		2,785	17,599

Current liabilities			
Trade creditors: amounts falling due within one year	5	-	17,063
Deferred income	5	-	-
Other creditors	5	36	36
Total current liabilities		36	17,099

Net assets		2,749	500
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Funds of the Charity			
Unrestricted funds	7	2,749	500
Designated funds		-	-
Total unrestricted funds		2,749	500
Restricted income funds		-	-
Endowment funds		-	-

Total funds		2,749	500
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Notes to the accounts

Note 1 - Basis of preparation

1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost in accordance with:

- Accounting and reporting by Charities - Statement of Recommended Practice (FRS102);
- Accounting Standards; and
- The Charities Act 2011.

1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years.

Note 2 - Accounting policies

Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SoFA when received.

Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

Interest income

This is included in the accounts when receivable.

Expenditure and liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Notes to the accounts (continued)

Note 3 - Analysis of incoming resources

		Unrestricted funds (£)	Restricted income funds (£)	Endowment funds (£)	Total this year (£)	Total last year (£)
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Donations, legacies and grants

Donations received		-	1,310	-	1,310	14,646
Total		-	1,310	-	1,310	14,646

Fundraising events

Fun Run			498		498	-
Charity Launch					-	-
MacMillan Coffee Morning					-	-
St. George's Day Tea					-	-
Auction					-	160
Carols with the Mayor					-	-
Meet & Greet					-	-
Staff Excellence Awards					-	-
World Food Day			441		441	-
Vintage Awards					-	-
Winter Gala					-	-
Mayor's Play: Together We Are Enfield					-	-
Mayor's Play: Baby Can't Wait					-	-
Mayor's Spring Gala					-	15,747
Gala Brochures					-	3,100
Raffles					-	786
Sickle Cell and Thalassaemia Fund Raiser					-	250
Total		-	939	-	939	20,043

Interest and dividends

Bank interest		-	-	-	-	-
Total		-	-	-	-	-

Total incoming resources		-	2,249	-	2,249	34,689
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Notes to the accounts (continued)

Note 4 - Analysis of resources expended

	Unrestricted funds (£)	Restricted income funds (£)	Endowment funds (£)	Total this year (£)	Total last year (£)
Donations and grants					
Charitable donations	-	-	-	-	17,063
Total	-	-	-	-	17,063
Cost of fund raising events					
Charity Ball	-	-	-	-	-
Winter Gala	-	-	-	-	-
Mayor's Play: Together We Are Enfield	-	-	-	-	-
Mayor's Spring Gala	-	-	-	-	17,626
Total	-	-	-	-	17,626
Interest and dividends					
Bank interest	-	-	-	-	-
Total	-	-	-	-	-
Total resources expended	-	-	-	-	34,689

Note 5 - Creditors and accruals

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year	Last year	This year	Last year
Donations to be distributed		17,063	-	-
Deferred income	-	-	-	-
Other creditors	36	36		
Total	36	17,099	-	-

Notes to the accounts (continued)

Note 6 - Distribution

Names of institutions	Total amount of grants paid in 2021	Total amount of grants paid in 2020
Mind in Enfield		
Age UK Enfield		
Enfield Voluntary Action		-
The Children's Society		600
Platinum Dance School for Performing Arts		-
One to One Enfield		-
Face Front Inclusive Theatre		-
Enfield Club House		-
Noah's Ark Children's Hospice		-
Edmonton Eagles Boxing Club		-
MacMillan Cancer Support		-
The Reading Agency		-
The Book Trust		-
Enfield Volunteer Police Cadets (MOPAC)		-
Over 50's Forum		600
Sickle Cell North Middlesex Hospital		3,500
UK Thalassaemia		3,000
Dementia Care		3,000
The Nightingale Cancer Support Centre		700
Lefkara Association in enfield		1,500
Zebra Childres & Adults		500
Enfield Carers Centre		600
Stroke Action		1,000
Capel Manor Enriching Programme for Youth Clubs and Groups		2,063
Total	-	17,063

Note 7 - Reserves

	Note	This year	Last year
Mayor's donation		500	500
Undistributed donations		2,249	
Total		2,749	500

It is the standard custom to roll over £500 raised during the current Mayoral year to the following year, however this year, due to Covid 19, donations were not distributed and are being held in reserves.

Note 8 - Related parties

No related party transactions took place during the year (2020: Nil).

Fay Hammond
Executive Director of Resources

Please reply to: Gemma Young

Email: Gemma.young@enfield.gov.uk

Phone: 07900 169838

Textphone:

Fax:

My Ref:

Your Ref:

Date: 19 October 2021

Dear Fay

Mayor of the London Borough of Enfield Appeal Fund 2020/21 – DRAFT Audit Letter

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Internal Audit has examined the financial statements in accordance with directions and guidance for examiners issued by the Charity Commission.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion will be given by Internal Audit as to whether the accounts present a 'true and fair' view.

SUMMARY

We have reviewed the financial statements and accounting records provided. Our review has not identified any significant concerns regarding the accuracy and completeness of the

Ian Davis
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accounting records relating to the Mayor of the London Borough of Enfield Appeal Fund for 2020/21.

We confirm that the amount available for distribution is £2,249, however the Mayor has requested that there is no distribution of funds raised during 2020/21 (see below under 'Donation distribution').

There were no outstanding recommendations from last year's internal audit report.

FINDINGS

We set out our findings from the review.

Bank charges and Interest

The 'Other Debtors' and 'Other Creditors' in the draft financial statements for the year 2020/21 relate to bank charges that were debited in error in the financial years to 30 June 2020 and 2021 and interest that was credited in error in the financial year to 30 June 2020.

Recommendation

The bank charges and interest applied incorrectly will be resolved with HSBC as a priority.

Donation distribution

Due to the impact of the pandemic on fundraising, the Mayor has requested that there is no distribution of the £2,249 funds available this year. It has been confirmed that this is allowed under the Trust Deed and it will be formally agreed at the Trustees' meeting in November 2021. The funds are being held in reserve.

Recommendation

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Restricted Income

The draft financial statements for the year 2020/21 are showing reserves of £2,249 as 'unrestricted' - this is inconsistent with income classified as restricted.

Recommendation

Reserves of £2,249 will be reclassified as 'restricted' where appropriate, prior to approval of the accounts by the trustees.

Reporting requirements

The Charities Statement of Recommended Practice (SORP): Accounting and Reporting by Charities provides guidance for charities preparing accounts on an accrual's basis. We have identified from SORP FRS102 that as a smaller charity, the Mayor of Enfield's Appeal Fund is

exempt from preparing a cash flow statement.

If you have any questions on the work completed or the content of this letter, then please do not hesitate to contact me on 07900 168938 or Janet Cutts on 020 8132 1062.

Yours sincerely

Gemma Young
Head of Internal Audit and Risk Management

cc

Claire Johnson, Head of Governance and Scrutiny

Koulla Panaretou, Mayoral Services Manager

Clare Bryant, Governance Manager

Paul Bailey, Senior Finance Officer

Sam Gerard, Graduate Finance Trainee

Jeremy Chambers, Director of Law and Governance

Marion Cameron, Deputy Head of Internal Audit and Risk Management

Ejaz Patel, Senior Risk Officer

**THE MAYOR OF THE LONDON
BOROUGH OF ENFIELD
APPEAL FUND
SUPPLEMENTARY TRUST DEED**

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APPENDIX

MAYOR'S APPEAL FUND

THE MAYOR OF THE LONDON BOROUGH OF ENFIELD APPEAL FUND TRUST DEED DATED 30 JUNE 1981	16
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This deed is made on the 15 day of APRIL 2013 by

1. Kate Anolue
2. Andreas Constantinides
3. Dogan Delman
4. Christiana During
5. Rob Leak

WHEREAS:

- A) The Mayor of the London Borough of Enfield Appeal Fund ("the Fund") was established by a trust deed dated 30 June 1981 ("the 1981 Trust Deed"), as attached at the Appendix to this deed.
- B) Section 280 of the Charities Act 2011 provides that charity trustees may modify any provision of the trusts of the charity, a) relating to any of the powers exercisable by the charity trustees in the administration of the charity, or b) regulating the procedure to be followed in any respect in connection with its administration.
- C) In exercise of their powers under s.280 of the Charities Act 2011, the Trustees for the time being, as named above, have resolved to modify the 1981 Trust Deed in the manner set out in this deed.

NOW THIS DEED WITNESS AS FOLLOWS:

1. DEFINITIONS AND INTERPRETATION

1.1 The definitions in this clause apply in this deed.

1.1.1 **Bank:** a financial institution, including a building society, that carries out the business of banking and is regulated by the Financial Services Authority.

1.1.2 **Calendar Day:** any day of the week including bank holidays.

1.1.3 **Chief Executive:** the officer who is the Head of Paid Service for the London Borough of Enfield from time to time.

1.1.4 **Connected Person:** means

1.1.4.1 a child, parent, grandchild, grandparent, brother or sister of the Trustee;

1.1.4.2 the spouse or civil partner of the Trustee or of anyone falling within sub-clause 1.1.4.1 above;

1.1.4.3 a person carrying on business in partnership with the Trustee or anyone falling within sub-clause 1.1.4.1 or 1.1.4.2 above;

- 1.1.4.4 an institution which is controlled –
 - i) by the Trustee or any Connected Person falling within sub-clause 1.1.4.1, 1.1.4.2 or 1.1.4.3 above; or
 - ii) by two or more persons falling within sub-clause 1.1.4.4 i) when taken together;
- 1.1.4.5 a body corporate in which –
 - i) the Trustee or any Connected Person falling within sub-clauses 1.1.4.1, 1.1.4.2 or 1.1.4.3 above has a substantial interest; or
 - ii) two or more persons falling within sub-clause 1.1.4.5 i) who, when taken together, have a substantial interest.
- 1.1.4.6 Sections 350-352 of the Charities Act 2011 apply for the purposes of interpreting the terms used in sub-clause 1.1.4.
- 1.1.5 **Council:** the council of the London Borough of Enfield.
- 1.1.6 **Financial Services Authority:** is the independent statutory body established by the Financial Services and Markets Act 2000 responsible for regulating financial services in England and Wales.
- 1.1.7 **Mayor's Appeal Year:** the period from when the Mayor is appointed by the Council up to and including 30 June in the following year (for the avoidance of doubt, the end of the Mayor's Appeal Year of the Outgoing Mayor may overlap with the start of the new Mayor's Appeal Year).
- 1.1.8 **Municipal Year:** the period from one annual Council meeting to the next annual Council meeting.
- 1.1.9 **Outgoing Mayor:** the person who held the post of Mayor at the end of the preceding Municipal Year.
- 1.1.10 **Reserve:** the amount of cash to be left in the Trust Account at the end of the Outgoing Mayor's Appeal Year.
- 1.2 The rules of interpretation in this clause apply in this deed:
 - 1.2.1 clause headings shall not affect the interpretation of this deed;
 - 1.2.2 words in the singular shall include the plural and vice versa;

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- 1.2.3 a reference to a statute or statutory provision is a reference to it as it is in force for the time being, taking account of any amendment, extension or re-enactment, and includes any subordinate legislation for the time being in force made under it;
- 1.2.4 a reference to a document is a reference to that document as amended or supplemented at any time.
- 1.2.5 terms defined in the 1981 Trust Deed shall have the same meaning in this deed unless the contrary intention appears.

2. STATUS OF THIS DEED

- 2.1 This deed supplements the 1981 Trust Deed as the governing document of the Fund. The Fund's objects, as set out in clause three of the 1981 Trust Deed ("the Objects"), are unchanged but, in the event of a conflict between the administrative provisions of this deed and the 1981 Trust Deed, this deed shall prevail.

3. THEME FOR THE MAYOR'S APPEAL YEAR

- 3.1 Within a month of the start of his or her Mayor's Appeal Year, the Mayor must submit in writing to the Trustees the theme or themes for his or her fundraising activities.
- 3.2 During the course of his or her Mayor's Appeal Year, the Mayor may submit one or more additional themes in writing to the Trustees.
- 3.3 Where, during a Mayor's Appeal Year or before beneficiaries have been appointed under clause 4 below, it becomes apparent that one or more themes adopted under this clause 3 has ceased to provide a suitable and effective use for the funds raised, the Mayor must submit a replacement theme or themes in writing to the Trustees within a month of the need for a replacement becoming apparent.
- 3.4 On receipt of the theme or themes from the Mayor under sub-clause 3.1, 3.2 or 3.3, the Trustees collectively will determine to accept or reject them by a majority vote. If the theme or themes submitted by the Mayor are not accepted in full, the Trustees may resolve to adopt, by majority vote, alternatives that they reasonably consider are similar in spirit to those submitted by the Mayor.
- 3.5 In the event that no theme or themes are submitted in accordance with sub-clause 3.1 or 3.3, the Trustees may resolve to adopt such theme or themes as they consider appropriate.
- 3.6 The theme or themes adopted under this clause must be in accordance with the Objects. Any replacement theme adopted under sub-clauses 3.3 and 3.4 must also be as close as practical, in the opinion of the Mayor or the Trustees respectively, to the original theme or themes.

4. BENEFICIARIES OF THE FUND

- 4.1 On or before the 31 July following the end of his or her Mayor's Appeal Year, the Outgoing Mayor must submit to the Trustees a list of the beneficiaries that he or she wishes to appoint in respect of funds attributable to his or her Mayor's Appeal Year.
- 4.2 On receipt of the list of beneficiaries, subject to sub-clause 9.5, the Trustees collectively will determine to endorse the appointments by a majority vote or, by majority vote, resolve to make alternative appointments and/or allocate funds to future Mayors' Appeal Years.
- 4.3 If the Outgoing Mayor fails to submit a list of beneficiaries in accordance with sub-clause 4.1, the Trustees collectively will make the appointments.
- 4.4 The beneficiaries appointed under this clause 4 must be consistent with the theme or themes determined under clause 3 and the Objects.
- 4.5 Where an additional theme has been adopted in the course of the Mayor's Appeal Year in accordance with sub-clauses 3.2 and 3.4 above, only funds raised in connection with that theme may be distributed to beneficiaries appointed in respect of that theme.
- 4.6 In the event that there is an overlap between the end of the Mayor's Appeal Year of the Outgoing Mayor and the start of the new Mayor's Appeal Year:
- 4.6.1 donations received by the Fund on or before 30 June in any particular year which are attributable to fundraising activities by the Outgoing Mayor will fall to be distributed by the Outgoing Mayor in accordance with clause 4.1; and
- 4.6.2 all other donations received by the Fund between the end of the preceding Municipal Year and the end of the Mayor's Appeal Year of the Outgoing Mayor will be deemed to have been raised by or on behalf of the new Mayor.
- 4.7 In the event that there is a gap between the end of the Mayor's Appeal Year and the start of the new Municipal Year, donations received by the Fund during that period will be deemed to have been raised during the next Mayor's Appeal Year.

5. POWERS OF THE TRUSTEES

- 5.1 In addition to any other powers they have, the Trustees may exercise any of the following powers in order to further the Objects (but not for any other purpose):
- 5.1.1 to raise funds. In exercising this power, the Trustees must not undertake any taxable permanent trading activity and must

comply with any relevant statutory regulations;

5.1.2 to leave money unallocated on deposit at a Bank on such terms in such amount and for a period of up to five (5) years;

5.1.3 to open and operate such Bank and other accounts as the Trustees consider necessary and to invest funds and to delegate the management of funds in the same manner and subject to the same conditions as the Trustees of a trust are permitted to do by the Trustee Act 2000;

5.1.4 to co-operate with other charities, voluntary bodies and statutory authorities and to exchange information and advice with them;

5.1.5 to support any charitable trusts, associations or institutions formed for any of the charitable purposes included in the Objects;

5.1.6 to acquire, merge with or enter into any partnership or joint venture arrangement with any other charity formed for any of the Objects;

5.1.7 to create such advisory committees as the Trustees think fit;

5.1.8 to employ and remunerate such staff as are necessary for carrying out the work of the Fund;

5.1.9 to do any other lawful thing that is necessary or desirable for the achievement of the Objects.

6. STATUTORY POWERS

6.1 Nothing in this deed restricts or excludes the exercise by the Trustees of the powers given by the Trustee Act 2000 as regards investment, the acquisition or disposal of land and the employment of agents, nominees and custodians.

7. DELEGATION

7.1 Subject to clause 9.4, the Trustees may not delegate their powers or functions except for the functions set out in:

7.1.1 clause 22 – Minutes;

7.1.2 clause 23 – Accounts, Annual Reports and Annual Returns;

7.1.3 clause 24 – Registered Particulars; and

which may be delegated to Officers of the Fund.

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- 7.2 Officers may delegate administrative and professional functions to other employees of the Council.

8. DUTY OF CARE AND EXTENT OF LIABILITY

- 8.1 When exercising any power (whether given to them by this deed, or by statute, or by any rule of law) in administering or managing the Fund, each of the Trustees must use the level of care and skill that is reasonable in the circumstances, taking into account any special knowledge or experience that he or she has or claims to have ('the duty of care').
- 8.2 No Trustee, and no one exercising powers or responsibilities that have been delegated by the Trustees, shall be liable for any act or failure to act unless, in acting or in failing to act, he or she has failed to discharge the duty of care.

9. OFFICERS AND TRUSTEES

- 9.1 The nominative Trustees appointed in accordance with clause 5 of the 1981 Trust Deed shall hold the post until the Council appoints new Trustees at the next annual Council meeting following their appointment.
- 9.2 The Chief Executive may appoint a representative to attend and act on his or her behalf at any meetings of the Fund.
- 9.3 Clause 6 of the 1981 Trust Deed is modified so that the officers of the Fund ("the Officers") shall be:
- 9.3.1 A Secretary: the Officer for the time being appointed by the Council under section 5 of the Local Government and Housing Act 1989 as Monitoring Officer;
- 9.3.2 A Treasurer: the Officer for the time being appointed by the Council under section 151 of the Local Government Act 1972 as Chief Financial Officer.
- 9.4 No one may be appointed a Trustee if he or she:
- 9.4.1 is under the age of 18; or
- 9.4.2 would be disqualified from acting under the provisions of clause 10.
- 9.5 If an Outgoing Mayor is appointed Trustee they must not participate in the determination of allocation of funds of their Mayor's Appeal Year other than as previously determined under sub-clause 4.1.

10. TERMINATION OF TRUSTEESHIP

- 10.1 A Trustee shall cease to hold office if he or she:

10.1.1 is disqualified from acting as a Trustee by virtue of sections 178-179 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision);

10.1.2 ceases to be a member of the Council;

10.1.3 becomes incapable by reason of mental disorder, illness or injury of managing and administering his or her own affairs;

10.1.4 resigns as Trustee by notice to the Fund.

11. VACANCIES

11.1 If a vacancy occurs, the Secretary will notify the Council and request that a new Trustee is appointed at the next Council meeting. The Trustees must note the fact in the minutes of their next meeting. Any eligible Trustee may be re-appointed.

12. MEETINGS

12.1 The Fund must hold an annual general meeting within twelve (12) months of the date of this deed and in each subsequent year.

12.2 A general meeting:

12.2.1 may be called at any time by the Secretary; and

12.2.2 must be called by the Secretary on the written request of any three Trustees.

13. NOTICE OF MEETINGS

13.1 The minimum period of notice required to hold a general meeting of the Fund is seven (7) Calendar Days from the date on which the notice is deemed served in accordance with sub-clause 30.6.

13.2 A general meeting may be called at shorter notice, if it is agreed by all Trustees entitled to attend and vote.

13.3 The notice must specify the date, time and place of the meeting and the general nature of the business to be transacted. If the meeting is to be an annual general meeting, the notice must say so.

13.4 The notice must be given to all Trustees.

14. CHAIR

14.1 The Trustees shall appoint a chair at the Fund's first meeting of each Municipal Year ("the Chair"). Subject to clauses 14.2 and 14.3, the person appointed will retain that role for the remainder of that Mayor's Appeal Year unless a new chair is elected by majority vote of the Trustees.

14.2 If the Chair is not willing to preside or is not present within fifteen (15) minutes of the time appointed for the meeting a Trustee nominated by the Trustees shall chair the meeting.

14.3 If the Chair ceases to be a Trustee, the Trustees shall appoint a new Chair at the Fund's next meeting.

15. QUORUM

15.1 No business shall be transacted at any general meeting or annual general meeting unless a quorum is present.

15.2 A quorum is three (3) Trustees entitled to vote upon the business to be conducted at the meeting.

15.3 If:

15.3.1 a quorum is not present within half an hour from the time appointed for the meeting; or

15.3.2 during a meeting a quorum ceases to be present

the meeting shall be adjourned to such time and place as the Trustees shall determine.

15.4 The Trustees must re-convene the meeting and must give at least seven (7) Calendar Days' notice of the re-convened meeting stating the date, time and place of the meeting.

16. VOTING

16.1 All decisions of the Fund shall be by majority vote.

16.2 Each Trustee shall have one vote, but if there is an equality of votes the person who is chairing the meeting in accordance with clause 14 shall have a casting vote in addition to any other vote he or she may have.

17. ADJOURNMENTS

17.1 The Trustees present at a meeting may resolve that the meeting shall be adjourned.

17.2 The Chair must decide the date, time and place at which meeting is to be re-convened unless those details are specified in the resolution.

17.3 No business shall be conducted at an adjourned meeting unless it could properly have been conducted at the meeting had the adjournment not taken place or seven [7] Calendar Days' notice is given to the Trustees.

18. GENERAL POWER TO MAKE REGULATIONS

18.1 The Trustees may from time to time in a general meeting make, amend or repeal regulations for the management of the Fund and for the conduct of their business, including:

18.1.1 the calling of meetings;

18.1.2 methods of making decisions in order to deal with cases or urgency when a meeting is impractical;

18.1.3 the deposit of money at a Bank;

18.1.4 the custody of documents; and

18.1.5 the keeping and authenticating of records.

18.2 Such regulations are binding on all Trustees, save that:

18.2.1 no regulation shall repeal or override anything in this deed or the 1981 Trust Deed; and

18.2.2 no regulation shall have retrospective effect to invalidate any prior act of the Trustees.

19. BENEFITS AND PAYMENTS TO TRUSTEES AND CONNECTED PERSONS

19.1 Subject to clause 25, no Trustee or Connected Person may:

19.1.1 buy or receive any goods or services from the Fund on terms preferential to those applicable to members of the public;

19.1.2 sell goods, services or any interest in land to the Fund;

19.1.3 be employed by or receive any remuneration from the Charity;

19.1.4 receive any financial benefit from the Fund;

unless the payment is authorised by the court or the Charity Commission.

19.2 In this clause, a 'financial benefit' means a benefit, direct or indirect, which is either money or has monetary value, but excludes any such benefit which is or would be available to members of the public.

20. CONFLICT OF INTERESTS

20.1 A Trustee must:

20.1.1 declare the nature and extent of any interest, direct or indirect, which he or she has in a proposed transaction or arrangement

with the Fund or in any transaction or arrangement entered into by the Fund which has not been previously declared; and

20.1.2 absent himself or herself from any discussions of the Trustees in which it is possible that a conflict will arise between his or her duty to act solely in the interest of the Fund and any personal interest (including but not limited to any personal financial interest).

20.2 Any Trustee absenting himself or herself from any discussions in accordance with this clause must not vote or be counted as part of the quorum in any decision of the Trustees on the matter.

21. CONDUCT OF TRUSTEES

21.1 Subject to sub-clause 21.2, and providing the Trustees act in good faith and without knowledge of the matters set out in clauses 21.1.1 and 21.1.2, all decisions of the Trustees shall be valid notwithstanding the participation in any vote of a Trustee who:

21.1.1 is disqualified from holding office; or

21.1.2 was not entitled to vote on the matter, whether by reason of a conflict of interests or otherwise;

if, without the vote of that Trustee and that Trustee being counted in the quorum, the decision has been made by a majority of the Trustees at a quorate meeting.

21.2 Sub-clause 21.1 does not permit a Trustee to keep any benefit that may be conferred upon him or her by a resolution of the Trustees if, but for sub-clause 21.1, the resolution would have been void, or if the Trustee has not complied with clause 20 (conflict of interests).

22. MINUTES

22.1 The Trustees must keep minutes of all:

22.1.1 Appointments of Officers and Trustees;

22.1.2 Proceedings at meetings of the Fund including;

22.1.2.1 the names of Trustees present at the meeting;

22.1.2.2 the decisions made at the meetings;

22.1.2.3 where appropriate, the reasons for the decisions;
and

22.1.2.4 any declarations of interests.

23. ACCOUNTS, ANNUAL REPORTS AND ANNUAL RETURNS

- 23.1 The Trustees must comply with their obligations under the Charities Act 2011 with regard to.
- 23.1.1 the keeping of accounting records for the Fund;
 - 23.1.2 the preparation of annual statements of account for the Fund;
 - 23.1.3 the transmission of the statements of account to the Charity Commission;
 - 23.1.4 the preparation of an Annual Report and its transmission to the Charity Commission;
 - 23.1.5 the preparation of an Annual Return and its transmission to the Charity Commission.
- 23.2 Accounts must be prepared in accordance with the provisions of any Statement of Recommended Practice issued by the Charity Commission, unless the Trustees are required to prepare accounts in accordance with the provisions and such a Statement prepared by another body.
- 23.3 At the first meeting of the Trustees of each Municipal Year, the Trustees shall determine the Reserve of the Fund.

24. REGISTERED PARTICULARS

- 24.1 The Trustees must notify the Charity Commission promptly of any changes to the Fund's entry on the central register of charities.

25. EXPENSES

- 25.1 The Trustees may use the Charity's funds to meet any necessary and reasonable expenses which they incur in the course of carrying out their responsibilities as Trustees of the Charity.

26. DISPUTES

- 26.1 If a dispute arises between the Trustees of the Charity about the validity or propriety of anything done by the Trustees under this deed, it shall be resolved by majority vote.
- 26.2 Any Trustee dissenting from any lawful decision of the majority of the Trustees shall nevertheless concur in executing and doing all such instruments and acts as may be requisite for the purpose of giving effect to such decision.

27. AMENDMENT OF THIS DEED

- 27.1 The Trustees may amend the provisions of this deed at any time in

accordance with the provisions of section 280 of the Charities Act 2011 or any other relevant provision in force at the time.

28. NOTICES

- 28.1 Any notice required by this deed or the 1981 Trust Deed to be given to any person must be in writing.
- 28.2 The Fund may give any notice to a Trustee either:
- 28.2.1 personally; or
 - 28.2.2 by sending it by post in a prepaid envelope addressed to the Trustee at his or her nominated address; or
 - 28.2.3 by leaving it at the address of the Trustee; or
 - 28.2.4 by email to the Trustee's Council or other nominated email address.
- 28.3 A Trustee present in person at any meeting of the Fund shall be deemed to have received notice of the meeting and of the purposes for which it was called.
- 28.4 Proof that an envelope containing a notice was properly addressed, prepaid and posted shall be conclusive evidence that the notice was given.
- 28.5 Proof that a notice contained in an email was sent in accordance with guidance issued by the Institute of Chartered Secretaries and Administrators shall be conclusive evidence that the notice was given.
- 28.6 A notice given in accordance with sub-clause 30.2.2 shall be deemed served two Working Days after the date on which it was posted if it was sent by first class post or four Working Days if sent by second class post. A notice given in accordance with sub-clause 30.2.1, 30.2.3 or 30.2.4 shall be deemed served on the Calendar Day that it was, respectively, given, left or sent.

SIGNED BY THE SAID KATE ANOLUE

in the presence of:

SIGNED BY THE SAID ANDREAS CONSTANTINIDES

in the presence of:

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accordance with the provisions of section 280 of the Charities Act 2011 or any other relevant provision in force at the time.

28. NOTICES

- 28.1 Any notice required by this deed or the 1981 Trust Deed to be given to any person must be in writing.
- 28.2 The Fund may give any notice to a Trustee either:
- 28.2.1 personally; or
 - 28.2.2 by sending it by post in a prepaid envelope addressed to the Trustee at his or her nominated address; or
 - 28.2.3 by leaving it at the address of the Trustee; or
 - 28.2.4 by email to the Trustee's Council or other nominated email address.
- 28.3 A Trustee present in person at any meeting of the Fund shall be deemed to have received notice of the meeting and of the purposes for which it was called.
- 28.4 Proof that an envelope containing a notice was properly addressed, prepaid and posted shall be conclusive evidence that the notice was given.
- 28.5 Proof that a notice contained in an email was sent in accordance with guidance issued by the Institute of Chartered Secretaries and Administrators shall be conclusive evidence that the notice was given.
- 28.6 A notice given in accordance with sub-clause 30.2.2 shall be deemed served two Working Days after the date on which it was posted if it was sent by first class post or four Working Days if sent by second class post. A notice given in accordance with sub-clause 30.2.1, 30.2.3 or 30.2.4 shall be deemed served on the Calendar Day that it was, respectively, given, left or sent.

SIGNED BY THE SAID KATE ANOLUE



in the presence of:

JOHN AUSTIN - ASSISTANT DIRECTOR
CORPORATE GOVERNANCE

J. P. Anshi

SIGNED BY THE SAID ANDREAS CONSTANTINIDES



in the presence of:

JOHN AUSTIN - ASSISTANT DIRECTOR
CORPORATE GOVERNANCE

* J. P. Anshi

SIGNED BY THE SAID DOGAN DELMAN

Delman

in the presence of:

JOHN AUSTIN - ASSISTANT DIRECTOR
CORPORATE GOVERNANCE

J.P. Ansh

SIGNED BY THE SAID CHRISTIANA DURING

During

in the presence of:

JOHN AUSTIN - ASSISTANT DIRECTOR
CORPORATE GOVERNANCE

J.P. Ansh

SIGNED BY THE SAID ROB LEAK

Leak

in the presence of:

JOHN AUSTIN

ASSISTANT DIRECTOR - CORPORATE GOVERNANCE

J.P. Ansh

APPENDIX

**The Mayor of the London Borough of Enfield Appeal Fund
Trust Deed dated 30 June 1981**

Appendix AMAYOR'S APPEAL FUND

THIS TRUST DEED is made the 30th day of June 1981 by Councillor Clive Colman Goldwater of 21 Courtleigh Avenue Hadley Wood Barnet Hertfordshire Mayor of the London Borough of Enfield and Wilfrid Derek Day of Civic Centre Silver Street Enfield Chief Executive and Town Clerk of the London Borough of Enfield

WHEREAS it is desired to establish a trust for the furtherance of the charitable objects hereinafter set out

AND WHEREAS it is anticipated that as a result of appeals to the public to be made by the Mayor and otherwise sums of money will be acquired on the Trusts hereof

AND WHEREAS the sum of £200 is now held by the parties hereto upon trust to the furtherance of the said objects

NOW THIS DEED WITNESSETH as follows:-

1. IN this Deed where the context so admits - "The Chief Executive and Town Clerk" and "The Treasurer" mean respectively the Chief Executive and Town Clerk and the Borough Treasurer of the Council for the time being "the Council" means the London Borough of Enfield "the Fund" means the Fund established by this Deed "the Mayor" means the Mayor for the time being of the London Borough of Enfield "the Trustees" means the Trustees for the time being of the Fund
 2. THE Fund shall be entitled "The Mayor of the London Borough of Enfield Appeal Fund"
 3. THE object of the Fund shall be to further such exclusively charitable objects as the Mayor may from time to time by writing appoint (but so that any such appointments shall be made not later than 12 months after the date of receipt of the monies to which the appointment relates) and subject thereto the Trustees may from time to time at their discretion determine
- PROVIDED THAT any gift made on special trusts in connection with the Fund shall be held subject to the terms and conditions of the gift

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4. THE Trustees shall stand possessed of the said sum of £200 (two hundred pounds) together with all other property which may become subject to the Trusts thereof and the income thereof upon trust for the furtherance of the said object (but subject to the proviso to Clause 3 hereof) and shall have power to invest all or any part of the said property and the income thereof from time to time not immediately otherwise required in furtherance of the said object in such investments authorised by law for the investment of such funds as the Trustees may from time to time determine

5. THE Trustees of the Fund shall be:-

- (a) two ex-officio trustees namely the Mayor and the Chief Executive and Town Clerk and
- (b) three nominative trustees namely three persons being members of the Council appointed each by the Council for the term of one year

6. THE Chief Executive and Town Clerk and the Borough Treasurer shall respectively be the clerk to the trustees and the treasurer of the fund

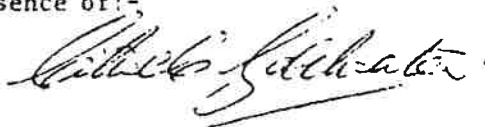
7. ANY person ceasing to hold office as Mayor or Chief Executive and Town Clerk or to be a member of the Council as the case may be shall thereupon cease to be a trustee of the Fund

IN WITNESS whereof we have hereunto set our hands and seals the day and year first before written

SIGNED SEALED AND DELIVERED

by the said CLIVE COLMAN GOLDWATER

in the presence of:-



SIGNED SEALED AND DELIVERED

by the said WILFRID DEREK DAY

in the presence of:-



The Mayor of Enfield Charity Appeal 2020-2022 – “You are not alone”

The Mayor of Enfield, Cllr Sabri Ozaydin, starts his Mayoral year in the midst of a worldwide pandemic. With this in the forefront of his mind, he wants to make a difference to the community of Enfield and spread a message of love, humanity and inclusion in a time of uncertainty and great worry for the nation. He is hoping to raise as many funds as possible to support those who have been directly affected by the Covid 19 Pandemic and also say thank you to the many frontline workers, without whom many isolated and lonely people of our Borough would have gone unnoticed. He is hugely proud of the services of the NHS and their invaluable work, especially at the start of the Pandemic when the brave NHS staff worked tirelessly to save as many lives as possible and are still doing so today.

The Mayor's Chosen Charities For 2020-22

It is widely acknowledged that the challenge to society of helping many in our community is one of the great issues of our times. Cllr Sabri Ozaydin's contribution will hopefully play a role in helping as many people as possible through the charities that have been chosen this year, to ensure that Enfield is a place that has great empathy with those facing challenge in their lives.

All have a stake in trying to ensure that everyone has the best possible quality of life in our Borough. When the most vulnerable people are supported, understood and given hope and care by the wider community, a great sense of community spirit is achieved. The Charity will be preparing to fund raise as much as possible to help those who need help the most and as many organisations as possible will be urged to be part of this plight this year and help me make a difference.

Below is a short biography on each charity for information:

North Middlesex Hospital General Charitable Fund - 1054451

A new charity has been identified by the North Middlesex University College Hospital in Edmonton in response to the Covid 19 Pandemic and the public wishing to make direct donations to this wonderful cause. They fund projects, ideas and opportunities brought to them by staff, patients and the local community that the NHS budget cannot cover. North Mid Charity, <https://www.northmid.nhs.uk/donate>.

They have been overwhelmed with support from the local community and supporters during the pandemic. Generous donations received have made a huge difference to staff and patients, through which they have been able to:

- Create a well-being space and programme for all the staff
- Fund devices for virtual visiting of patients
- Provide equipment and activities for patients in hospitals
- Deliver hot meals to frontline staff.

<https://www.justgiving.com/campaign/northmid-covid19-appeal>

The North Middx Hospital are also raising money to fund a project to revamp a secret garden within the hospital, helping create a safe haven for children during their stay. The existing children's garden which is in the main hospital building will be redesigned by children, to create a safe and fun space for our young patients and their parents/carers during their time in hospital to support their recovery and mental wellbeing. <https://www.justgiving.com/campaign/SecretGardenAppeal>

They also work with Independent Domestic Violence Advisors in maternity and across the services.

The Felix Project (Food Bank) – Charity Number: 1168183

The Felix Project is a London-based food redistribution waste charity set up in 2016 to tackle both issues and in fact has an Enfield based premises. They have played a huge part in providing food to the residents of our Borough during the Pandemic.

1.5 million adults in London struggle to afford to eat every day, 400,000 children are at risk of missing the next meal. Meanwhile, our food industry generates almost 2 million tonnes of good, edible surplus food each year. They rescue good, surplus food from the food industry that cannot be sold and would otherwise go to waste. This is high-quality and nutritious, including a high proportion of fresh fruit and vegetables, baked goods, salads, meat and fish. They collect or receive food from over 450 suppliers, including supermarkets, wholesalers, farms, restaurants and delis. They then sort and then deliver this food to over 400 front-line charities, primary schools and holiday programmes in London. That way, food that would have gone to waste is reaching vulnerable people, homeless, people with mental health or those who simply cannot afford to buy regular, healthy food.

The Nightingale Cancer Support Centre - Charity Number: 1094435

The Nightingale was formed by a local group of concerned individuals who felt that more could be done to support people affected by cancer in Enfield. Working together with existing local services to ensure comprehensive support. Help patients, relatives, carers, friends or those who are affected by cancer.

Eagles Boxing Club – Charity Number: 1112071

Offer free boxing sessions for the local youth to get involved. It is not only somewhere positive but also mentored, building healthy relationships with dedicated coaches. More importantly these resources help reduce offending and re-offending.

Edmonton Eagles Boxing Club – contact number 0208 807 2228 - – The Mayor is encouraged to raise funds to support local people and is a project of the registered Charity which is called Community Heart (London) – 1112071.

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